

CABINET MAKER

DEFINITION: Under general supervision, makes and/or repairs cabinetry wood items at the journeymen level, which involves a high application of precision measuring and intricate joining of wood; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Develops plans and designs; estimates material and labor costs; orders materials and supplies necessary to complete project; picks up and transports materials and supplies; constructs cabinets, bookcases, and vanities; determines sequence of work; computes and measures lay out of work; ensures measurements are accurately recorded for proper cut and assembly; performs precise intricate work of joining cabinet parts together; sands and finishes cabinets according to work order; installs cabinets and hardware; uses routers, sanders, table saws, jig saws, circular saws, and various hand tools of the trade; laminates, veneers and grain matches; performs other maintenance or snow removal work; assists carpenters, painters and plumbers; completes work order forms, timesheets, mileage logs and related reports.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of journey level cabinet and carpentry methods and practices.
Knowledge of maintenance and use of wood working power and hand tools.
Knowledge of different types of wood and wood finishes.
Knowledge of occupational safety and health practices and procedures.
Knowledge of sources of supplies and price trends related to the various grade and qualities of a variety of materials, supplies and equipment.
Knowledge of estimation of goods, materials, and supplies necessary to complete assigned work.
Knowledge of blueprints, diagrams and schematics.
Skill in safely utilizing woodworking tools, materials and supplies.
Skill in designing, reading and interpreting diagrams, drawings and blueprints.
Skill in estimating costs of materials and time necessary to complete projects.
Skill in following verbal and written directions.
Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires loading, carrying and transporting materials and supplies weighing up to 50 pounds; exposure to toxic chemicals and fumes; and climbing, kneeling, bending, stooping, and working in confined spaces.

MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and four (4) years of responsible carpentry and cabinet making experience.

PREFERRED QUALIFICATIONS:

- Completion of carpentry or cabinet making trades school.

SPECIAL REQUIREMENTS:

- Possess a valid state driver's license.

THE NAVAJO NATION

Class Code: 4171
General Services and Maintenance Series
Skilled Trades Group
Overtime Code: Non-Exempt
Pay Grade: 61

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Supplemental Requirements:

Incumbents must obtain a Navajo Nation Vehicle Operator's Permit within 90 days from date of hire.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.